

MARSHALL COUNTY COMMISSION  
JUNE 27, 2017

NOTICE OF REGULAR SESSION

The County Commission of Marshall County, West Virginia convened this day pursuant to the following call: Robert A. Miller, President; John D. Gruzinskas, Commissioner; Jan Pest, County Clerk; Betsy Frohnapfel, County Administrator; and Jeanne Shook, Deputy Clerk.

Absent: Commissioner Scott G. Varner

The County Commission of Marshall County, West Virginia will meet in Regular Session at the Courthouse thereof, on Tuesday, June 27, 2017 at 9:00 AM for the following purposes, that is to say:

To Audit Claims

To Act upon Rebates

To consider any other matters which may properly come before the Commission

Called by the President of the Commission with the concurrence of the other two members.

S/Robert A. Miller, President

Posted at the front door of the Courthouse on the 22<sup>ND</sup> day of June, 2017.

S/Jan Pest, County Clerk

**MINUTES** – On motion of Commissioner Gruzinskas, seconded by Commissioner Miller, the Commission approved the minutes of the Regular Session held June 13, 2017. Motion carried.

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**COMMISSIONER COMMENTS** –

COMMISSIONER GRUZINSKAS attended the Flag Day Parade, a Veteran's Plaza meeting, a Legislative Luncheon at Sleep Inn, Senator Manchin's round table on a Gas Storage Hub Facility, a Civil War Program at the Moundsville Library, and stopped at Noel Clark's Steak Fry Benefit, and dealt with several phone calls.

COMMISSIONER MILLER attended the Flag Day Parade, a Planning Commission meeting, and Senator Manchin's round table.

COMMISSIONER MILLER stated we have received the first of two new ambulances for Cameron EMS and the first floor Courthouse restrooms are open.

Note: Rick Darrow, concerned citizen, inquired about the baseball fields at John Marshall in Glen Dale still flooding and as to what happened to the law suit against the owner of the bridge which is causing the problem. Adam Barney, Esq., happened to be at the meeting and stated the lawsuit is in the mediation stage and is ongoing. Mr. Darrow needs to contact the Marshall County Board of Education.

**CORRESPONDENCE** –

State of WV Auditor, John B. McCuskey – Notice of Auction of Delinquent and Nonentered Lands.

Marshall County Sewerage District – Board meeting highlights for month of June, 2017.

**MARSHALL COUNTY SEWERAGE DISTRICT** – The Commission received a letter from John L. Blair, Jr., Board Chairman, requesting \$42,610 to be transferred to the Marshall County Sewerage District to maintain a Capital Reserve equal to 12.5% of O&M, as required by law.

On motion of Commissioner Gruzinskas, seconded by Commissioner Miller, the Commission approved the transfer, in the amount of \$42,610, and the President was authorized to sign the same. Motion carried.

**GRAND VUE PARK** – The Commission received a letter from Craig White, Grand Vue Park General Manager, requesting an advance on his first quarter allotment, in the amount of \$70,000. The funds are necessary due to insurance payments for the 2018 fiscal year.

On motion of Commissioner Gruzinskas, seconded by Commissioner Miller, the Commission approved the advance, in the amount of \$70,000. Motion carried.

**CITY OF MOUNDSVILLE "COMMUNITY DAY" EVENT** – The Commission received a letter from Deanna J. Hess, City Manager, requesting a donation for the 2<sup>nd</sup> Annual "Community Day" event, to be held Saturday, August 26, 2017, at the Riverfront Park.

On motion of Commissioner Gruzinskas, seconded by Commissioner Miller, the Commission tabled the request to allow time for further review. Motion carried.

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**FIDUCIARY MATTERS** – On motion of Commissioner Gruzinskas, seconded by Commissioner Miller, the Commission approved and accepted all Fiduciary Settlements received by Jan Pest, County Clerk, for the month of June, 2017, and approved a Petition of Removal of Co-Executrix, Colleen V. Benson, from the Estate of Edith V. Sampson, as recommended by Fiduciary Commissioner, Adam Barney, Esq. Motion carried.

**SHERIFF KEVIN CECIL – NEW HIRE** – Sheriff Kevin Cecil and Chief Deputy Bill Helms requested approval from the Commission to employ Randy Holloway as a Deputy in the Marshall County Sheriff's Department. The start date will be June 27, 2017.

On motion of Commissioner Gruzinskas, seconded by Commissioner Miller, the Commission authorized Sheriff Kevin Cecil to hire Randy Holloway as a Deputy in the Marshall County Sheriff's Department. Motion carried.

**COURTHOUSE ELECTRONIC ENTRANCES & EXITS BIDS** – After proper advertising, the Commission received two (2) bids to electronically monitor all entrances and exits of all exterior and interior doors in the Marshall County Courthouse. The bids were as follows:

ERB Electric Company – 500 Hall Street Bridgeport, Ohio 43912	\$175,920
United Electric of Wheeling Inc. – Po Box 6897, 35 18 <sup>th</sup> St. Wheeling, WV	\$111,950

On motion of Commissioner Gruzinskas, seconded by Commissioner Miller, the Commission tabled any action on the bids to allow time for further review. Motion carried.

**COUNTY DEPOSITORY BONDS 2017-2018** – The Commission received the following County Depository Bonds:

Wesbanco Bank, Inc. (Forty Five Million)	\$ 45,000,000.00
United Bank, Inc. (Five Hundred Thousand)	\$ 600,000.00 (Letter of Credit)

On motion of Commissioner Gruzinskas, seconded by Commissioner Miller, the Commission accepted and approved the Depository Bond from Wesbanco Bank, Inc. and the Letter of Credit from United Bank, Inc., and the Commission President was authorized to sign the same. Motion carried.

**NORTHERN PANHANDLE HOME CONSORTIUM RESOLUTION** – On motion of Commissioner Gruzinskas, seconded by Commissioner Miller, the Commission approved the Northern Panhandle HOME Consortium Resolution, and the President was authorized to sign the same. Motion carried. The Resolution is as follows:

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**MARSHALL COUNTY COMMISSION**

ROBERT A. MILLER, PRESIDENT  
SCOTT G. VARNER  
JOHN D. GRUZINSKAS

BETSY WILSON FROHNAPFEL, ADMINISTRATOR  
JAN PEST, COUNTY CLERK

A RESOLUTION OF THE MARSHALL COUNTY COMMISSION AUTHORIZING PARTICIPATION IN THE NORTHERN PANHANDLE HOME CONSORTIUM FOR THE PERIOD OF JULY 1, 2017 TO JUNE 30, 2018.

WHEREAS, Title II of the National Affordable Housing Act of 1990 provides for the creation of the HOME Investment Partnership Program (hereinafter referred to as "HOME"); and

WHEREAS, the HOME regulations promulgated by the US Department of Housing and Urban Development (HUD) under 24 CFR Part 92 authorizes units of general local government to enter into Housing Consortium Cooperation Agreements; and

WHEREAS, there is a need throughout the West Virginia Northern Panhandle to provide affordable housing for the low and moderate income residents; and

WHEREAS; the City of Wheeling, the City of Weirton, County of Brooke, County of Hancock, County of Ohio and County of Marshall, West Virginia, have formed a consortium, which has been designated as a Participating Jurisdiction under the HOME Program, thereby entitling the Consortium to annual funding; and

WHEREAS, the Marshall County Commission has entered into a three (3) year Cooperation Agreement with an annual renewal clause for participation in the Northern Panhandle HOME Consortium; and

WHEREAS, the US Department of Housing and Urban Development has awarded the Northern Panhandle HOME Consortium a HOME grant in the amount of \$242,636.00 for Fiscal Year 2017; and

WHEREAS, the Marshall County Commission recognizes the need to obtain funding for affordable housing and has identified the HOME Program as a source of funds to meet this need.

NOW, THEREFORE BE IT RESOLVD by the Marshall County Commission that:

- The County of Marshall will continue to cooperate with the Cities of Wheeling and Weirton and the Counties of Hancock, Brooke, and Ohio and support its continuance of the West Virginia HOME Consortium in the HOME Program.
- The County of Marshall is hereby authorized to enter into a one-year renewal of the cooperation agreement for the period of July 1, 2017 to June 30, 2018 with the other participating members, which form the Northern Panhandle HOME Consortium.

P.O. DRAWER B - MOUNDSVILLE, WV 26041

REGULAR SESSIONS FIRST TUESDAY - JANUARY-APRIL-JULY-OCTOBER TELEPHONE - 845-0482 FAX 843-1074

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**MARSHALL COUNTY COMMISSION**

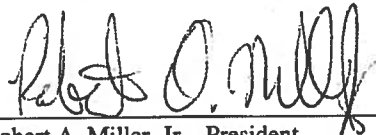
ROBERT A. MILLER, PRESIDENT  
SCOTT G. VARNER  
JOHN D. GRUZINSKAS

BETSY WILSON FROHNAPFEL, ADMINISTRATOR  
JAN PEST, COUNTY CLERK

- A copy of this Resolution is to be submitted in the request to HUD to approve funding of the Northern Panhandle HOME Consortium for the above Fiscal Year 2017 HOME Investment Partnership Program.

Signed this 27<sup>th</sup> Day of June 2017.

Marshall County Commission by:

  
Robert A. Miller, Jr., President

Attest:

  
Jan Pest, County Clerk

**APPROVED**

JUN 27 2017 

BY COUNTY COMMISSION  
MARSHALL COUNTY, WV

P.O. DRAWER B - MOUNDSVILLE, WV 26041

REGULAR SESSIONS FIRST TUESDAY - JANUARY-APRIL-JULY-OCTOBER TELEPHONE - 848-0482 FAX 843-1074

**STOP VAWA GRANT AWARD** – Betsy Frohnafel, County Administrator, submitted a letter from Governor Jim Justice, (Division of Justice & Community Services), for a STOP Violence Against Women Grant Award, in the amount of \$25,259, to the Commission.

On motion of Commissioner Gruzinkas, seconded by Commissioner Miller, the Commission accepted the Award, in the amount of \$25,259, and the President was authorized to sign the same. Motion carried.

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**MARSHALL COUNTY EMS / MEDICS LIST** – Betsy Frohnapfel, County Administrator, submitted the following list of new employees for Commission approval.

**FULL-TIME MEDICS** – Tammy Littell, Justin Bull, Matthew Campbell, Thomas DiLoretta, and Michael Loborec.

**FULL-TIME EMT** – Crystal Brown, David Jones, Kent Dye, Dustin Barton, and Andrew Locke.

**PART-TIME MEDICS** – Christopher Fabrizio, William Boyd, Michael Shane Ullom, Joshua Jons, Harry Galloway, and Nic Carson.

**PART-TIME EMT** – Mark Schimnoski and Albert Seabright

On motion of Commissioner Gruzinkas, seconded by Commissioner Miller, the Commission approved moving forward with the hiring process, pending drug test results, of the above names. Motion carried.

**OHIO VALLEY OLD IRON POWER CLUB** – Marvin and Stacie Ruckman of the Ohio Valley Old Iron Power Club, (Antique Tractor Club), appeared before the Commission requesting \$1,500 to honor our local veterans. On July 25, 2017, veterans will be granted free admission to the Marshall County Fair where they will be provided with resources such as the opportunity to give a blood donation, utilize the mobile veteran center, and receive information from various outreach programs, as well as provide free refreshments, and much more.

On motion of Commissioner Gruzinkas, seconded by Commissioner Miller, the Commission approved a donation, in the amount of \$1,500, to the Ohio Valley Old Iron Power Club to honor our local veterans. Motion carried.

**KAREN ZUMBRUNNEN RETIREMENT CHECK** – Assessor Chris Kessler submitted a letter to the Commission, requesting payment for Karen Zumbrunnen who is retiring from her position as a Personal Property Deputy in the Assessor's Office, after twenty five years of service. It has been the Assessor's Office policy to provide a lump sum payment to employees reaching the end of their employment.

On motion of Commissioner Gruzinkas, seconded by Commissioner Miller, the Commission approved a check, in the amount of \$30,227.02, to be issued to Karen Zumbrunnen for retirement, accrued vacation time and comp time she is owed. Motion carried.

**EXONERATIONS** – On motion of Commissioner Gruzinkas, seconded by Commissioner Miller, the Commission approved the following 10 erroneous assessments previously approved by the Prosecuting Attorney and Assessor:

Christine Thames	\$ 33.70
Robert E Stern III	348.02
Richard J Tedrow	43.48
George W Fetty	28.04

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James Chambers	44.34
Steven A Bishop	4.64
Judy Runyon	11.58
John E Woods Sr	41.44
Charles Gillingham	36.66
Tyler Prather	523.06

**GENERAL COUNTY BUDGET REVISION #4** – Jan Pest, County Clerk, submitted General County Budget Revision #4 for Commission approval, in the amount of \$16,555.

On motion of Commissioner Gruzinskas, seconded by Commissioner Miller, the Commission approved General County Budget Revision #4, in the amount of \$16,555 and the Commission President was authorized to sign the same. Motion carried. The budget revisions are as follows:





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**IN HOUSE BUDGET REVISION** – On motion of Commissioner Gruzinskas, seconded by Commissioner Miller, the Commission approved an in-house budget revision, in the amount of \$16,800 for Department 405, (Prosecuting Attorney). Motion carried.

**IN HOUSE BUDGET REVISION** – On motion of Commissioner Gruzinskas, seconded by Commissioner Miller, the Commission approved an in-house budget revision, in the amount of \$6,000, for Department 716, (Animal Control). Motion carried.

**IN HOUSE BUDGET REVISION** – On motion of Commissioner Gruzinskas, seconded by Commissioner Miller, the Commission approved an in-house budget revision, in the amount of \$1,000, for Department 424, (Courthouse). Motion carried.

**STATEMENT OF SALARIES 2017-2018** – On motion of Commissioner Gruzinskas, seconded by Commissioner Miller, the Commission accepted and made part of the record the Salary Statements of Elected Officials for the fiscal year 2017-2018, and the President was authorized to sign the same. Motion carried.

**CLAIMS AUDITED** – The Commission, this day, approved the following claims

<u>GENERAL COUNTY FUND</u>	\$ 611,465.12
<u>E-911 EMERGENCY COMMISSION</u>	3,843.49
<u>COAL SEVERANCE FUND</u>	135,383.59
<u>HOME CONFINEMENT FUND</u>	2,836.40

**ADJOURNMENT** – There being no further business to come before the Commission, on motion of Commissioner Gruzinskas, seconded by Commissioner Miller, the meeting was adjourned.

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PRESIDENT