

MARSHALL COUNTY COMMISSION  
FEBRUARY 14, 2017

NOTICE OF REGULAR SESSION

The County Commission of Marshall County, West Virginia convened this day pursuant to the following call: Scott G. Varner, Commissioner; John D. Gruzinskas, Commissioner; Jan Pest, County Clerk; Betsy Frohnapfel, County Administrator; and Jeanne Shook, Deputy Clerk.

Absent: Robert A. Miller, President

The County Commission of Marshall County, West Virginia will meet in Regular Session at the Courthouse thereof, on Tuesday, February 14, 2017 at 9:00 AM for the following purposes, that is to say:

To Audit Claims

To Act upon Rebates

To consider any other matters which may properly come before the Commission

Called by the President of the Commission with the concurrence of the other two members.

S/Robert A. Miller, President

Posted at the front door of the Courthouse on the 9th day of February, 2017.

S/Jan Pest, County Clerk

**ACTING PRESIDENT** – On motion of Commissioner Gruzinskas, seconded by Commissioner Varner, Commissioner Scott G. Varner was appointed acting President in the absence of Commission President Robert A. Miller. Motion carried.

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**MINUTES** – On motion of Commissioner Gruzinskas, seconded by Commissioner Varner, the Commission approved the minutes of the Regular Session held February 7, 2017. Motion carried.

**COMMISSIONER COMMENTS** –

COMMISSIONER GRUZINSKAS wished everyone a Happy Valentine's Day.

COMMISSIONER GRUZINSKAS attended the Norris family fund raiser at the Fireman's Hall, and met with representatives from the Marshall County Animal Shelter to discuss deficiencies that we should be able to take care of in upcoming budget sessions.

COMMISSIONER VARNER missed the last couple meetings due to a conference and family medical issues.

COMMISSIONER VARNER attended an OVRTA Board meeting, Health Net meeting, Airport Authority meeting, a WVU Extension Board meeting, the Board of Equalization & Review meetings, and dealt with constituent calls.

**GRAND VUE PARK UPDATES** – Craig White, General Manager, appeared before the Commission with updates and upcoming events at Grand Vue Park. Craig stated the Greater Moundsville Convention & Visitor's Bureau spent three days in Columbus, promoting the area, and attended the Home & Garden Show in Wheeling. Craig stated GVP had 130 people attend Black Light Bingo. Shannon Canterbury will be part of the Winter Concert Series, February 25, 2017. GVP will be hosting an Ice Bowl Benefit, (Disc Golf).

**CORRESPONDENCE** –

Marshall County PSD #4 – Monthly Scheduled Meetings

Rt. 2/ I68 Authority – Minutes from meeting, Monday, January 23, 2017

FY 2017-2018 – Budget Request Schedule

**OHIO VALLEY SOAP BOX DERBY** – The Commission received a letter from Steven Jumper, Race Director, Ohio Valley Soap Box Derby Association, requesting a donation to purchase the licenses and begin getting kits for kids to start building, as well as for Car Sponsors. The 3<sup>rd</sup> Annual Derby will be held June 17, 2017.

On motion of Commissioner Gruzinskas, seconded by Commissioner Varner, the Commission tabled any action to allow time for further review. Motion carried.

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**CHAMBER OF COMMERCE EDUCATION COMMITTEE** – The Commission received a letter from Kelly Ward and Leigh Ann Scherich, Education Committee Co-Chairs, requesting a donation, in the amount of \$250 to honor “Partners in Education” with a very special luncheon. The event will take place April 27, at Grand Vue Park’s Banquet Hall @ 11:30 am.

On motion of Commissioner Gruzinkas, seconded by Commissioner Varner, the Commission approved a donation, in the amount of \$250, for the Chamber of Commerce, Education Committee. Motion carried.

**ASSESSOR’S OFFICE , NEW EMPLOYEE** – The Commission received a letter from Christopher J. Kessler, Assessor, requesting approval to employ Debra Craze to fill the staff vacancy in the Assessor’s Office, Personal Property Department. The starting salary will be \$25,000 with all county provided benefits.

On motion of Commissioner Gruzinkas, seconded by Commissioner Varner, the Commission approved the request to hire Debra Craze in the Assessor’s Office. Motion carried.

**EXONERATIONS** – On motion of Commissioner Gruzinkas, seconded by Commissioner Varner, the Commission approved the following 21 erroneous assessments previously approved by the Prosecuting Attorney and Assessor.

|                             |           |
|-----------------------------|-----------|
| Frances Clark               | \$ 126.46 |
| Terin Averett               | 351.46    |
| Shielda Van Scyoc           | 30.56     |
| Dayna M Yoho                | 217.36    |
| Dayna M Yoho                | 261.38    |
| Mary Cathy Ott Thoms        | 22.66     |
| William D McGlumphy         | 174.04    |
| Karley Smith                | 238.72    |
| Donald Chambers             | 104.44    |
| Norman S Pyles              | 4.58      |
| William Simmons             | 136.24    |
| William Simmons             | 143.14    |
| Johnny Shar’s Big Dipper    | 657.14    |
| Am. Fdn. For the Blind Inc. | 3.70      |
| Nila Mason                  | 3.70      |
| Gloria J Doyle              | 7.80      |
| Victor Yost                 | 51.74     |
| Ruth Ann Whipkey            | 25.26     |
| Elenore Yeater Agt          | 24.64     |

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|                  |        |
|------------------|--------|
| Frank Bernal II  | 238.08 |
| Brenda S Coulter | 371.92 |

**FIDUCIARY MATTERS** – On motion of Commissioner Gruzinskas, seconded by Commissioner Varner, the Commission approved and accepted all Fiduciary Settlements and Monthly Fiduciary Reports received by Jan Pest, County Clerk, for the month of February, 2017, and reapproved a settlement on the recommendation of Fiduciary Commissioner, J.K. Chase, on behalf of the Estate of Marilyn Virginia Snyder, deceased. Motion carried.

**NOTICE OF APPORTIONMENT OF JOINTLY OWNED MOTOR VEHICLES** – On motion of Commissioner Gruzinskas, seconded by Commissioner Varner, the Commission approved the following Notice of Apportionment of Jointly Owned Motor Vehicles for Richard Harveth & Sandra Harveth, and Frank E. Klimaszewski Jr. & Lisa M. Klimaszewski. Motion carried.

Note: Dominion Resources scheduled for 9:15 am, did not show.

**SUBORDINATION OF DEED OF TRUST** – Betsy Frohnapfel, County Administrator, submitted a subordination request for approval from the First Time Home Buyer's Program, in the name of Jasmine L. Johnson, who is refinancing her loan.

On motion of Commissioner Gruzinskas, seconded by Commissioner Varner, the Commission approved the subordination of Jasmine L. Johnson's Deed of Trust, and the President was authorized to sign the same. Motion carried.

**EXECUTIVE SESSION** – On motion of Commissioner Gruzinskas, seconded by Commissioner Varner, the Commission went into an executive session with Betsy Frohnapfel, County Administrator, on a Regional Economic Development issue. Commission reconvened.

**CLAIMS AUDITED** – The Commission, this day, approved the following claims

|                                   |              |
|-----------------------------------|--------------|
| <u>GENERAL COUNTY FUND</u>        | \$ 96,047.01 |
| <u>E-911 EMERGENCY COMMISSION</u> | 497.31       |
| <u>MAGISTRATE COURT FUND</u>      | 38.50        |
| <u>HOME CONFINEMENT FUND</u>      | 3,758.99     |

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**ADJOURNMENT** – There being no further business to come before the Commission, on motion of Commissioner Gruzinskas, seconded by Commissioner Varner, the meeting was adjourned.

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PRESIDENT