

MARSHALL COUNTY COMMISSION  
MARCH 21, 2017

NOTICE OF REGULAR SESSION

The County Commission of Marshall County, West Virginia convened this day pursuant to the following call: Robert A. Miller, President; Scott G. Varner, Commissioner; John D. Gruzinskas, Commissioner; Jan Pest, County Clerk; Betsy Frohnafel, County Administrator; and Jeanne Shook, Deputy Clerk.

The County Commission of Marshall County, West Virginia will meet in Regular Session at the Courthouse thereof, on Tuesday, March 21, 2017 at 9:00 AM for the following purposes, that is to say:

To Audit Claims

To Act upon Rebates

To consider any other matters which may properly come before the Commission

Called by the President of the Commission with the concurrence of the other two members.

S/Robert A. Miller, President

Posted at the front door of the Courthouse on the 16th day of March, 2017.

S/Jan Pest, County Clerk

**MINUTES** – On motion of Commissioner Gruzinskas, seconded by Commissioner Varner, the Commission approved the minutes of the Regular Session held March 14, 2017. Motion carried.

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**COMMISSIONER COMMENTS –**

COMMISSIONER GRUZINSKAS attended a Northern Panhandle Workforce Development meeting in Wheeling and the Historical Society Annual Banquet.

COMMISSIONER GRUZINSKAS recognized Tom Westfall, a longtime employee who is retiring. Tom served in the military, retired as a Deputy Sheriff Sergeant, and was an investigator in the Prosecuting Attorney's office.

COMMISSIONER VARNER attended budget meetings, dealt with constituent phone calls, and worked with local delegates regarding DOH signage issues and concerns.

COMMISSIONER MILLER attended budget meetings, and the Fur Ball at the White Palace in Wheeling Friday night.

COMMISSIONER MILLER also wished Tom Westfall well in his retirement.

**GRAND VUE PARK UPDATES** – Craig White, General Manager, appeared before the Commission with updates and upcoming events at Grand Vue Park. Craig introduced Natalie McFeley as the new Sales Banquet Manager at Grand Vue Park. The Convention & Visitors Bureau just completed six weeks of shows, and Saturday, GVP will have a Job Fair from 10:00 – 2:00pm.

**CORRESPONDENCE –**

**Marshall County PSD #4** – Minutes from February, 2017.

**MCMECHEN VOLUNTEER FIRE DEPARTMENT** – The Commission received a letter from Jeff McMahon, Committee Chairman, and Jeff Kady, McMechen Fire Chief, requesting funds for the 89<sup>th</sup> Annual West Virginia State Firefighters Convention. The Convention will be held August 23<sup>rd</sup>- 26<sup>th</sup>, 2017, hosted by the McMechen Volunteer Fire Department.

On motion of Commissioner Gruzinkas, seconded by Commissioner Varner, the Commission tabled the request to allow time for further review. Motion carried.

**E-911 ROAD NAME** – Larry D. Newell, E-911 Director, submitted a request for a road name. This road is in the Wheeling Postal District. The road, Cheyenne Drive, starts at Virginia Park Road, and travels to a dead end.

On motion of Commissioner Gruzinkas, seconded by Commissioner Varner, the Commission accepted and approved the road name, Cheyenne Drive. Motion carried.

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**2018 JUSTICE ASSISTANCE GRANT (JAG) PROGRAM APPLICATION** – Betsy Frohnafel, County Administrator, submitted a WV Justice Assistance Grant Application, in the amount of \$46,000, for approval. This Grant will cover a portion of one Deputy Sheriff's Drug Task Force member and one City of Moundsville Drug Task Force member.

On motion of Commissioner Gruzinskas, seconded by Commissioner Varner, the Commission approved the Grant application and the President was authorized to sign the same. Motion carried.

**HOMELAND SECURITY GRANT** – Tom Hart, OEM Director, submitted a Homeland Security Grant (EMPG) application for approval, in the amount of \$75,646, for the development & enhancement of the Emergency Management Program.

On motion of Commissioner Gruzinskas, seconded by Commissioner Varner, the Commission approved the Grant application, in the amount of \$75,646, and the Commission President was authorized to sign the same. Motion carried.

**PHARMACEUTICAL LITIGATION – PRITT, SPANO & WILLIAMS** – Joseph H. Spano, Jr., Esq., Pritt, Spano & Williams, submitted a presentation to the Commission regarding a possible lawsuit against various prescription pain pill distributors on behalf of Marshall County.

On motion of Commissioner Gruzinskas, seconded by Commissioner Varner, the Commission declined any further action on the presentation by Pritt, Spano & Williams. Motion carried.

**PURCHASING CARD POLICY UPDATES** – Betsy Frohnafel, County Administrator, submitted Purchasing Card Policy Updates for approval. The updates consist of (1)\*any fee(s) incurred because of a late receipt will be debited from the office/department in which the employee works and (2)\*use of purchasing cards for expenses of a personal nature of any kind will result in those funds being reimbursed to the County and may result in disciplinary action up to and including dismissal.

On motion of Commissioner Gruzinskas, seconded by Commissioner Varner, the Commission accepted and approved the updates on the Purchasing Card. Motion carried.

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**CLAIMS AUDITED** – The Commission, this day, approved the following claims

<u>GENERAL COUNTY FUND</u>	\$ 62,365.71
<u>E-911 EMERGENCY COMMISSION</u>	1,461.82
<u>COAL SEVERANCE FUND</u>	3,018.57
<u>HOME CONFINEMENT FUND</u>	3,290.85
<u>DOG FUND</u>	1,216.00

**ADJOURNMENT** – There being no further business to come before the Commission, on motion of Commissioner Gruzinskas, seconded by Commissioner Varner, the meeting was adjourned.

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PRESIDENT