

MARSHALL COUNTY COMMISSION  
DECEMBER 13, 2016

NOTICE OF REGULAR SESSION

The County Commission of Marshall County, West Virginia convened this day pursuant to the following call: Stanley C. Stewart, President; Robert A. Miller, Commissioner; Scott G. Varner, Commissioner; Jan Pest, County Clerk; Betsy Frohnapfel, County Administrator; and Jeanne Shook, Deputy Clerk.

The County Commission of Marshall County, West Virginia will meet in Regular Session at the Courthouse thereof, on Tuesday, December 13, 2016 at 9:00 AM for the following purposes, that is to say:

To Audit Claims

To Act upon Rebates

To consider any other matters which may properly come before the Commission

Called by the President of the Commission with the concurrence of the other two members.

S/Stanley C. Stewart, President

Posted at the front door of the Courthouse on the 8th day of December, 2016.

S/Jan Pest, County Clerk

MINUTES –

On motion of Commissioner Miller, seconded by Commissioner Varner, the Commission approved the minutes of the Regular Session held December 6, 2016. Motion carried.

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**COMMISSIONER COMMENTS** –

COMMISSIONER VARNER attended the Project Best Breakfast Wednesday morning, Gold, Khourey, & Turak Christmas tree lighting, Thursday, and dealt with constituent concerns.

COMMISSIONER MILLER attended the Project Best Breakfast at Oglebay, Wednesday, and dealt with constituent calls and concerns.

COMMISSIONER STEWART had no formal meetings, and dealt with constituent concerns.

**ESP AMBULANCE SERVICES** – Michael McCoy, CEO, ESP, Don Dulaney, Ambulance Administrator, and Tiffany Wotring representing the Moundsville office, appeared before the Commission to introduce themselves. Mr. McCoy stated ESP Ambulance Services have recently opened an office in Moundsville and he welcomes the opportunity to serve Marshall County residents.

Note: Gary Shreve, concerned citizen, wanted the Commission to be aware of the closing of Young's Cafeteria in Glen Dale. Young's has been in business many years.

**GRAND VUE PARK UPDATES** – Craig White, General Manager, appeared before the Commission with updates and upcoming events at Grand Vue Park. Craig stated the Treetop Villas are in the final stages. Craig stated Jesse Mestrovic, Executive Director of the Greater Moundsville Convention & Visitor's Bureau has resigned his position. Craig will be assuming his duties until a replacement is found.

**CORRESPONDENCE** –

**Wheeling Health Right, Inc.** – Announcing the addition of a new dental clinic, to complete a fully integrated primary health care clinic.

**Federal Energy Regulatory Commission** – Notice of revised schedule for environmental review of the Mountaineer Xpress Project and the Gulf Express Project.

**WV Dept. of Transportation - Division of Highways** – Listing of proposed amendments to the approved 2016-2021 STIP.

**SUBORDINATION OF DEED OF TRUST** – Betsy Frohnafel, County Administrator, submitted a subordination request for approval from the First Time Home Buyer's Program, in the name of Nina N. Czerwinski, who is refinancing her loan.

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On motion of Commissioner Miller, seconded by Commissioner Varner, the Commission approved the subordination of Nina N. Czerwinski's Deed of Trust, and the President was authorized to sign the same. Motion carried.

**EXONERATIONS** – On motion of Commissioner Varner, seconded by Commissioner Miller, the Commission approved the following 6 erroneous assessments previously approved by the Prosecuting Attorney and Assessor.

Dawn Corbin	\$ 3.70
Catherine Rush Est	6.78
Arnold Rush	3.70
Thomas Robinson	20.30
Mineral Acquisition Co I LP	3.74
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**FIDUCIARY MATTERS** – On motion of Commissioner Varner, seconded by Commissioner Miller, the Commission approved and accepted the Monthly Report, received by Jan Pest, County Clerk, for the month of November, 2016. Motion carried.

**WVU EXTENSION OFFICE – NEW HIRE** – The Commission received a letter from Cheryl Kaczor, WVU Extension Agent, requesting approval to employ Dave Shipman at the WVU Extension Office as the new Agriculture Program Assistant. Mr. Shipman will be starting January 3, 2017.

On motion of Commissioner Varner, seconded by Commissioner Miller, the Commission authorized Cheryl Kaczor to hire Dave Shipman at the WVU Extension Office as the new Agriculture Program Assistant. Motion carried.

**EMS COMMITTEE RECOMMENDATIONS** – Betsy Frohnafel, County Administrator, appeared before the Commission. Mrs. Frohnafel stated in June the Commission gave approval to appoint a Committee to look into EMS issues in Marshall County. Since that time, Cameron EMS went out of business and the focus has been to provide the Cameron area with EMS. Mrs. Frohnafel submitted two proposals for Commission to review and approve at a later date.

On motion of Commissioner Miller, seconded by Commissioner Varner, the Commission tabled the request to allow time for further review. Motion carried.

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**MARSHALL COUNTY ACTIVITIES DEVELOPMENT AUTHORITY BOARD**

**APPOINTMENT** – The Commission received a letter from Howard Coffield, Secretary/Treasurer, of the Marshall County Activities Development Authority, requesting the appointment of Rita Young to the Board for a 4 year term.

On motion of Commissioner Miller, seconded by Commissioner Varner, the Commission approved the request and appointment of Rita Young to the Marshall County Activities Development Authority Board for a 4 year term. Motion carried.

**MARSHALL COUNTY PUBLIC SAFETY BUILDING CHANGE ORDER #15** – Betsy Frohnapfel, County Administrator, submitted an AIA Document G701 Change Order #15, in the amount of \$4,016.86, for extended trim collars at fire extinguisher cabinets, bulkhead, additional receptacles and a magnetic gate lock on Sally Port swing gate.

On motion of Commissioner Miller, seconded by Commissioner Varner, the Commission approved Change Order #15, in the amount of \$4,016.86, and the President was authorized to sign the same. Motion carried.

**CLAIMS AUDITED** – The Commission, this day, approved the following claims

<u>GENERAL COUNTY FUND</u>	\$ 198,559.16
<u>E-911 EMERGENCY COMMISSION</u>	3,054.33
<u>COAL SEVERANCE FUND</u>	1,637.11
<u>MAGISTRATE COURT FUND</u>	39.95
<u>HOME CONFINEMENT FUND</u>	150.40

**ADJOURNMENT** – There being no further business to come before the Commission, on motion of Commissioner Miller, seconded by Commissioner Varner, the meeting was adjourned.

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PRESIDENT